

Anacortes School District

Purchase Order # \_\_\_\_\_

## CONTRACT FOR SERVICES

Purchase Order Date: \_\_\_\_\_

The undersigned individual or company agrees to furnish to Anacortes School District the following services

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Contract Beginning Date

Contract Ending Date

Payment is to be made at the following rate \_\_\_\_\_ with a fixed total of \$ \_\_\_\_\_

	Account Code	Amount
Vendor Name (Please type or print neatly)	_____	_____
Street Address or PO Box	_____	_____
City, State, Zip	_____	_____
Phone Number	_____	_____

**Payment of services will be in accordance with District Accounts Payable cutoff dates and upon submission of invoices from the contractor.**

**Please provide the District with a W-9 form.** The district will issue an IRS Form 1099 to individuals.

It is hereby understood that the above contractor assumes all risk(s) of personal injury and damage which may result from said use of property and does hereby release and discharge Anacortes School District #103 and all its agents and employees from any and all liability with respect thereof.

It is hereby understood that the above contractor shall prohibit any employee, including self, of the contractor from working at a public school who has contact with children at a public school during his or her employment and who has pled guilty to or been convicted of crimes as listed in RCW 28A.400.300. Failure to comply with this section shall be grounds for immediate termination of contract.

By signing this contract, you are certifying that you and/or your business is not excluded or disqualified from doing business with the federal government. You are also responsible for notifying any lower tiered parties, if applicable, that any of their covered transactions under this contract meet these rules.

ANACORTES SCHOOL DISTRICT

CONTRACTOR

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Authorizing Signature

Date

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Contractor Signature

Date

Federal Tax ID #  
OR

Social Security #

**THIS IS NOT AN INVOICE. CONTRACTOR MUST SUBMIT SEPARATE INVOICE.**