



2200 M Avenue | Anacortes, WA 98221 | Phone 360-503-1200 | Fax 360-503-1201 | www.asd103.org

Procedure 2029-F4

**Animals as Part of the Instructional Program
Classroom Animal Request Form – Staff Request**

School _____ Request Date _____

Staff Person _____ Room # _____

Type of animal(s) to be used in classroom _____ Number of animals _____

Name of handler _____

Date(s) animal(s) will be in classroom _____

Are the animal's vaccinations up to date? Yes No N/A
A copy must be on file with the district. If not, the animal will not be allowed into the building.

What is the educational purpose of having the animal(s) in your classroom? _____

Who will be responsible for care / cleaning of the animal(s) while it is in the building? _____

I, _____, agree to the following conditions:

- To notify all parents and receive their written permission prior to bringing animal(s) on site
- To ensure that proper documentation and insurance requirements are on file with the district prior to bringing animal(s) on site.
- To review safe handling and care with students including hand washing requirements
- To dispose of all animal waste properly (double bagged and removed to outside dumpster immediately)
- To locate animal(s) away from ventilation system to avoid circulating allergens

Staff Person Signature _____ Date _____

- Approved
 Denied

Building Administrator Signature _____ Date _____

Comments: _____
